

If questions arise in completing this part of the questionnaire, or if you have comments on its content, please contact ALISE at:

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Please note the following:

1. Data should be entered in **blue cells only**.
2. **Grey cells** are locked because they contain formulas.
3. Some cells have small red triangles in their upper right hand corner. Place the cursor over the triangle to get a more detailed explanation of what should be entered in that particular cell.

All questionnaires are due no later than December 1, 2009.

Please complete the following contact information identifying the person completing this part of the Statistical Report. This will help if questions arise in interpreting the data.

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Report information based on **2008-2009** academic year.

Please remember to send **two** copies of your school's current catalog or course listings to both ALA and ALISE.

1. What is the division of your academic year, and how many weeks are included in a regular term?

1.a. Semester Quarter Trimester

1.b. Number of weeks in each term

2. How many terms are there in your summer session, and how many weeks are there in each term?

2.a. Number of terms

2.b. Number of weeks per term

3. How many hours per week must a student be in class to earn one hour of academic credit?

Regular Term
Summer Session

4. How many credit hours or courses (please specify) are required for each of the following programs? If you offer more than one master's degree, please include the title and number of hours/courses for each.

4.a. Undergraduate library science/services: Major Minor

4.b. Undergraduate information science/systems: Major Minor

4.c. Master's degree(s):

	Title	Number of Hours
(1)	38 crs/hr	
(2)		
(3)		
(4)		
(5)		

4.d. Joint Master's degree(s):

	Title	Number of Hours
(1)		
(2)		
(3)		
(4)		
(5)		

4.e. Post-Master's Degree:

4.d. Doctoral Degree

5. Please indicate if you offer certificate programs and whether or not they are part of a degree (i.e., certificate awarded at same time degree is awarded).

Name/Area of Certificate	Part of a Degree?		Name of Degree
	Yes	No	

6. If you offer joint degree programs, please indicate below: (1) the academic unit with whom you cooperate; (2) the number of hours students must take in that unit; and (3) the number of hours in your program.

Other Unit	Hours in Other Unit	Hours in Your Program

7. Does your school accept students on a part-time basis in any of the following programs?

Program	Part-time Basis?		Hours
	Yes	No	
Undergraduate		X	
Master of Library Science	X		
Master of Library Science (School Media)		X	
Master's (3)		X	
Master's (4)		X	
Master's (5)		X	
Post-Master's	X		
Doctoral		X	

8. Does your school require a residency on your home campus in the following programs and, if so, how many hours?

Program	Residency Required?		Hours
	Yes	No	
Undergraduate		N/A	
Master of Library Science		X	
Master of Library Science (School Media)		N/A	
Master's (3)		N/A	
Master's (4)		N/A	
Master's (5)		N/A	
Post-Master's		X	
Doctoral		N/A	

9. What are the minimum and maximum times possible for the completion of your degree program(s)?

Program	Minimum	Maximum
Master of Library Science	2	6
Master of Library Science (School Media)		
Master's (2)		
Master's (3)		
Master's (4)		
Master's (5)		
Post-Master's	1.5	6
Doctoral		

10. How many credit hours of course work are required of all students and how many are electives in each of your programs?

Program	Required Hours	Elective Hours

Master of Library Science	465 hrs	105 hrs
Master of Library Science (School Media)		
Master's (2)		
Master's (3)		
Master's (4)		
Master's (5)		
Post-Master's		45 hrs
Doctoral		

11.A. Are students permitted to exempt any required courses?

Program	Exemptions Permitted?	
	Yes	No
Master of Library Science		X
Master of Library Science (School Media)		
Master's (3)		
Master's (4)		
Master's (5)		
Post-Master's		X
Doctoral		

11.B. If you permit exemptions of required courses, please indicate the basis on which an exemption is granted.

a. Written exam	N/A
b. Transcript from another school	
c. Approval of advisor/instructor	
d. Other	

11.C. If you permit exemptions of required courses, does the student receive credit for them? (i.e., number of hours required for the degree reduced in proportion).

	Yes	No
a. Master's	N/A	
b. Post-Master's		
c. Doctoral		

12.A. What is the maximum number of hours that a student may transfer from another program into your program?

Program	Hours
Undergraduate	

Master of Library Science	9cr per hr
Master of Library Science (School Media)	
Master's (3)	
Master's (4)	
Master's (5)	
Post-Master's	0
Doctoral	

12.B. Do you permit transfer credit from library/information science education programs that are not ALA-accredited?

YES NO

If yes, are there any special circumstances or requirements?

13. Is a thesis (paper, study) required or an option in your program(s)? How many credit hours may be earned for the thesis?

Program	None	Optional	Required	Number of Hours
Undergraduate				
Master of Library Science				
Master of Library Science (School Media)			3 cr per hour	
Master's (3)				
Master's (4)				
Master's (5)				
Post-Master's				
Doctoral				

14. Do you offer field work (i.e. supervised work experience for academic credit) as a part of your program(s)? If yes, please indicate the number of hours that may be earned.

Program	None	Optional	Required	Number of Hours
Master of Library Science		X		
Master of Library Science (School Media)				
Master's (3)				
Master's (4)				
Master's (5)				
Post-Master's			X	
Doctoral				

14.B. If variable credits are an option, please explain the circumstances:

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15. Please indicate other special requirements for graduation with a master's degree:

	1	2	3	4	5
Comprehensive exam	X				
Portfolio	X				
Culminating Experience					
Exit Interview	X				
Computer Competency					
Language Requirement					
Other					

16. Do you have prerequisites for entering your master's program(s)?

	1	2	3	4	5
Library or information-related work experience					
Undergraduate work in library or information science					
Foreign language	X				
Computer literacy	X				
GRE or MAT or other standardized test	X	EXADEP			
TOEFL for international students					
Grade Point Average	3.0				
Personal interview	X				
Personal statement	X				
Letters of recommendation	X				
Other					

17. Do you offer courses away from your main/home campus?

YES NO

17.A. For the period between Fall 2008 through Summer 2009, please list each course title and section number offered off-campus or via mail or telecommunications delivery.

Course Title & Section Number	Req'd for Degree?	If yes, which degree?	Media/Service	Offered by Regular	Offered by Adjunct?
6309 Internet as a curricular resource	Req'd	Cert.			
6005 Social interchange of information	Req'd	Cert.			
6010 Diagnostics of information needs, clients and services	Req'd	Cert.			

6125 Information resources for children and young adults	Req'd	Cert.			
6200 Organization and retrieval of information (Basic)	Req'd	Cert.			
6500 Creation of informative products in multimedia (Basic)	Req'd	Cert.			
6995 Special topics in information sciences and technology	Req'd	Cert.			
6017 The school library programs integrated to the curriculum	Req'd	Cert.			
6416 The school library	Req'd	Cert.			
6016 The development of information skills	Req'd	Cert.			

17.B. Off Campus Courses

a. # Off-campus courses offered	10
b. # Off-campus courses offered that are required	10
c. # Off-campus courses taught by regular faculty	4
TOTAL	24

17.C. Distance Courses

# Distance courses offered in person off-campus	
# Courses offered via video, hybrid multimedia, and/or other formats and methods of teaching	
# Distance courses offered over the Internet	
# Distance courses offered via TV or Telnet	
TOTAL	0

17.D. How are regular faculty compensated for teaching off-campus or distance courses?

a. Within the regular teaching load	X
b. As an overload	
c. Other compensation:	

18. Do you expect to change any aspects of your distance education efforts within the next report period?

YES NO

If yes, please indicate what the change is expected to be:

19. What is the regular teaching load of full-time faculty teaching graduate courses in your department?

Credit hour basis	A. Per academic year	B. Per summer session		C. Maximum overload permitted
		# Required to Teach	# Optional to Teach	
Semester	12			9
Trimester				
Quarter				

19.D. Is the regular teaching load for full-time faculty teaching *undergraduate* courses in your department any different?

YES NO

If yes, how does it differ?

20.A. How many courses were listed in your catalog during the last report period?

20.B. What percent of those courses were taught at least once during the last report period?

21. How many of the required and elective courses taught on your home campus were taught by regular faculty and how many of them were taught by adjunct faculty?

	# Required Courses	# Elective Courses
A. Regular, full-time faculty	11	5
B. Adjunct faculty	3	1
C. Other	14	6
TOTAL	28	12

22.A. To what extent are courses in your catalog cross-listed with other departments with the major teaching responsibility carried out by **your** department?

Course(s) by Title	Name of Other Department(s)
N/A	

22.B. To what extent are courses in other departments cross-listed with your catalog with the major teaching responsibility carried out by the **other** department(s)?

Course(s) by Title	Name of Other Department(s)
N/A	

23. Please indicate curriculum changes made within your program during the period from the Fall of 2008 through the Summer of 2009.

A. New courses added

Course(s) by Title	Reason
N/A	

B. Courses dropped

Course(s) by Title	Reason
N/A	

C. New programs added

Program Title	Degree Name
N/A	

23.D. Did you do a total curriculum review of any programs?

YES NO

If yes, which programs?

We are conducting a curriculum revision

23.E. Did you do a total curriculum revision of any degrees?

YES NO

If yes, which degrees?

23.F. Were there specific areas within the curriculum reviewed?

YES

NO

If yes, what were they?

23.G. Were there specific areas within the curriculum revised?

YES

NO

If yes, what were they?

23.H. Were there any courses taught on an experimental or trial basis?

YES

NO

If yes, which courses?

23.I. Were there any other changes to the curriculum?

YES

NO

If yes, what were they?

24. Do you have a standing curriculum committee within your school?

YES

NO

24.A. Please indicate the composition of your committee:

Faculty	X
Staff	X
Alumni	X
Students	X
Practitioners	X

Other

24.B. Was anyone given released time or other compensation for curriculum committee or curriculum revision activities during the last report period?

YES NO

If yes, rank or position of person:
 If yes, percent of time or compensation:

25. Are there curriculum changes under serious/active consideration?

YES NO

Change	Description
a. Changes in core/required courses	Being revised
b. Adding a sixth-year or post-master's program	
c. Adding a doctoral program	
d. Changing the length of a master's program	
e. Adding a second (or third) master's program	
f. Adding a joint master's program	
g. Other changes	

26. Please list the name and number of all required courses (excluding elective courses) in your different Master's programs:

Name of Master's program	# Required Courses	Titles of Required Courses
MIS	CINF 6005	Social interchange of information
MIS	CINF 6010	Diagnostics of information needs, clients and services
MIS	CINF 6100	The information industry, its resources and services
MIS	CINF 6200	Organization and retrieval of information (Basic)
MIS	CINF 6300	Information technologies (Basic)
MIS	CINF 6106	Policies of information access
MIS	CINF 6600	Research methods in information field
MIS	CINF 6205	Organization and retrieval of information (Advanced)
MIS	CINF 6400	Management of information services
MIS	CINF 6016	The development of information skills
MIS	CINF 6405	Leadership: theories, styles and realities
MIS	CINF 6601	Thesis